



**Citizens Advisory Committee Meeting Minutes  
February 28, 2020  
Room 326, City/County Building  
12:00 p.m.**

**Mission: The CAC exists to provide citizen input into the safety of the citizens of Lewis and Clark County, the efficient and just treatment of defendants and offenders, the protection and healing of victims, and to work toward prevention of crime and the reduction of recidivism.**

**1. Call to Order and Attendance**

Tom Cordingley, Chair, called the meeting to order at 12:00 p.m. and Moffie Funk read the mission statement.

Members present: Tom Cordingley (Chair), Carolyn Belling (Vice Chair), Stephanie Ballenger-Brooks, Abigail J. St. Lawrence, Gene Prendergast, John Wilkinson, Marshall Gingery, and Moffie Funk.

Members excused: Mike Mahoney, Dennis Taylor, and Teresa Charlton.

Members absent: Jenifer Gurski, Theresa Ortega, and John Lytle.

Others in attendance: Kellie McBride, Gloria Soja, Alysén Hartwick, Signe Ask, Michael Kalous, Mike Menahan, Mikael Lindquist, and Jillian DeAmicis-Danesi.

**2. Approval of Meeting Minutes**

The minutes of January 31, 2019 were approved.

**3. Meeting Schedule Change – Tom Cordingley**

The Committee discussed moving the CAC meetings prior to the CJCC meetings. Abigail J. St. Lawrence moved that the CAC meetings be moved from the last Friday of the month to the second Friday of the month and that Section A of the bylaws be amended to reflect this change. Second by Marshall Gingery. Motion carried.

**4. Governance Sub-Committee Report – Abigail J. St. Lawrence**

Abigail J. St. Lawrence reviewed the Governance Sub-Committee's recommended revisions to the bylaws and made a motion that the revisions be adopted, and the bylaws be submitted to the CJCC for final approval. Second by Marshall Gingery. Motion carried.

The Governance Sub-Committee recommended that a temporary sub-committee be established to research future direction possibilities for recommendation to the CJCC for the strategic plan.

**5. Membership Update – Tom Cordingley**

The Committee determined that Matt Hoffman would be eligible for membership after one year of clear conduct. Gloria Soja will research the date of eligibility.

John Wilkinson moved that Michael Kalous application for membership be accepted.  
Second by Gene Prendergast. Motion carried.

**6. Handle with Care Presentation – Moffie Funk**

Moffie Funk provided an overview of the Handle with Care program and requested that the CAC recommend that the CJCC take a second look at implementing this program in Lewis and Clark County.

**7. Strategic Plan Discussion and Dashboard Update – Kellie McBride**

Kellie McBride provided updates on Criminal Justice Services (CJS).

The Behavioral Health team is working in the detention center and CJS is in the process of hiring a second therapist for the detention center.

The Early Childhood Intervention program operated by Public Health has been titled Seven Generations. The plan is to begin implementation Monday, March 2, 2020. The goal of this program is to identify incarcerated parents of prenatal to three-year-old children and their caregivers, and to provide parenting classes and assistance.

The County Commissioners approved a three-year contract with Dr. Gregory Thomas and Roos Technologies International, Inc. to provide project management services for the Criminal Justice Information System data project.

CJS is currently in the process of hiring a fourth officer for the Pretrial Services Program. The second Pretrial Services and Misdemeanor Probation Basic academy is tentatively scheduled for June 2020, hosted by Dawson Community College.

CJS just received a \$93,500 grant to provide support for the MAT program, including peer support.

Public Health did not receive any applications for the RFP to operate the Journey Home and is working on a solution.

**8. Clarification on Pretrial Service Program Eligibility – Kellie McBride**

Tabled to the next meeting.

**9. Review of Action Items for CJCC Meeting Agenda**

Adopted bylaws to be submitted for final approval.

**10. Public Comment on Non-agenda Items**

No public comment received.

**11. Next Meeting: March 13, 2020**

**12. Adjourn**

The meeting was adjourned at 1:05 p.m.

Minutes approved April 10, 2020.